



Saibaba Loksewa Sanstha's, Nagpur

# PRIN. ARUNRAO KALODE MAHAVIDYALAYA

Accredited by NAAC

Affiliated to R.T.M. Nagpur University, Nagpur

Behind Onkar Nagar, Manewada Ring Road, Nagpur - 440 027

Tel. 0712-2040234, Email : prinakalode@gmail.com

No: PAKM/AQAR/227/2015-16

Date: 25<sup>th</sup> Feb. 2016

From,  
Principal,  
Prin.Arunrao Kalode Mahavidyalaya,  
Behind OmkarNagar , Nagpur

To,  
The Director,  
National Assessment and Accreditation Council,  
2/4, Dr.Raj Kumar Road, P.O. Box No. 1075, Rajajinagar  
Bangalore -560010, India

Sub: Submission of Annual Quality Assurance Report (AQAR) for the session 2014-15

Sir,

As per your instruction, I have the honour to submit herewith the Annual Quality Assurance Report (AQAR) of Prin. Arunrao Kalode Mahavidyalaya, for the period 2014-15.

This is for your kind information and necessary action.

Yours faithfully,

Dr.D.R.Satpute  
Principal,  
Prin.Arunrao Kalode Mahavidyalaya,  
Behind OmkarNagar , Nagpur

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution

**Prin Arunrao Kalode Mahavidyalaya**

1.2 Address Line 1

**Behind Onkar nagar, Manewada Ring Road.**

Address Line 2

-

City/Town

**Nagpur**

State

**Maharashtra**

Pin Code

**440027**

Institution e-mail address

**prinakalode@gmail.com**

Contact Nos.

**Dr.D.R.Satpute**

Name of the Head of the Institution:

Tel. No. with STD Code:

**0712-2040234**

Mobile:

**09028215820**

Name of the IQAC Co-ordinator:

**Dr.Renu R Dalela**

Mobile:

**09422115680**

IQAC e-mail address:

**prinakalode@gmail.com**

1.3 **NAAC Track ID** (For ex. MHC0GN 18879)

1.4 **NAAC Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

**EC/58/A&A/11 dated 10-3-2012**

1.5 Website address:

**www.pakm.in**

Web-link of the AQAR:

**http://www.pakm.in/**

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	<b>1<sup>st</sup> Cycle</b>	<b>C</b>	<b>1.84</b>	<b>2012</b>	<b>5years</b>
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

**16.02.2012**

1.8 AQAR for the year (for example 2010-11)

**2014-15**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

**i. AQAR 2012-13 submitted to NAAC on 16-12-2013**

**ii. AQAR 2013-14 submitted to NAAC on 21-02-2015**

iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)

iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution    Co-education        Men        Women      
Urban        Rural        Tribal      
Financial Status    Grant-in-aid        UGC 2(f)        UGC 12B      
Grant-in-aid + Self Financing        Totally Self-financing   

1.11 Type of Faculty/Programme

Arts        Science        Commerce        Law        PEI (Phys Edu)      
TEI (Edu)        Engineering        Health Science        Management      
Others (Specify)     **Certificate Course in French Language**  
 **Certificate Course in Fashion Design**  
 **Certificate Course in Computer A/C (Tally)**

1.12 Name of the Affiliating University (*for the Colleges*)

RTMNU, Nagpur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University    **State**

University with Potential for Excellence	<input type="checkbox"/>	UGC-CPE	<input type="checkbox"/>
DST Star Scheme	<input type="checkbox"/>	UGC-CE	<input type="checkbox"/>
UGC-Special Assistance Programme	<input type="checkbox"/>	DST-FIST	<input type="checkbox"/>
UGC-Innovative PG programmes		Any other ( <i>Specify</i> )	

UGC-COP Programmes

03

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and  
community representatives

-

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

01

2.9 Total No. of members

12

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders:

No.

01

Faculty

03

Non-Teaching Staff Students

02

Alumni

01

Others

-

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

1

-

-

-

1

Total Nos.	International	National	State	Institution Level
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(ii) Themes

<b>On Line Employment Card</b>
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2.14 Significant Activities and contributions made by IQAC

- |   |
|---|
| <ul style="list-style-type: none"> <li>• <b>Career Guidance and Placement Cell strengthened</b></li> <li>• <b>Enhanced employability by introducing additional interdisciplinary programmes</b></li> <li>• <b>Implemented personality development programs, value added certificate courses &amp; pre-placement training program for the students</b></li> <li>• <b>Sensitizing students to ecological and environmental issues</b></li> <li>• <b>Experts invited and talks arranged</b></li> <li>• <b>Conduction of Faculty development programme</b></li> <li>• <b>Governing council meeting held on a regular basis with members of the committee as a part of Academic Review activity</b></li> </ul> |
|---|

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
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<b>1. Up-gradation of sports facility</b>	<b>Continue efforts</b>
<b>2. Up-gradation of computer in the office.</b>	<b>Continue efforts.</b>
<b>3. Internal Audit and Statutory Audit.</b>	<b>Executed</b>
<b>4. Preparation for NAAC re- accreditation.</b>	<b>Continue efforts.</b>
<b>5. Strengthening the library</b>	<b>Continue efforts.</b>
<b>6. Arrangement of Educational/Industrial tour/visit for students</b>	<b>Continue efforts.</b>

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body    Yes     No

Management     Syndicate     Any other body

Provide the details of the action taken

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## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	<b>02</b>	<b>00</b>	<b>00</b>	<b>00</b>
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	<b>03</b>	<b>00</b>	<b>00</b>	<b>00</b>
Others	-	-	-	<b>01</b>
<b>Total</b>	<b>05</b>	<b>00</b>	<b>00</b>	<b>01</b>
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	<b>05</b>

1.3 Feedback from stakeholders\*  
 (On all aspects)

Alumni  Parents  Employers  Students

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	<b>10</b>	<b>01</b>	<b>08</b>	<b>01</b>	<b>00</b>

2.2 No. of permanent faculty with Ph.D.

**08**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>

2.4 No. of Guest and Visiting faculty and Temporary faculty

**04**      **04**      **08**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	<b>08</b>	<b>15</b>	<b>01</b>
Presented papers	<b>00</b>	<b>01</b>	<b>00</b>
Resource Persons	<b>00</b>	<b>00</b>	<b>00</b>

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **Use of ICT in teaching learning process**
- **Establishing the session plan for every subject well before the commencement of session along with the course hand outs which are made available to all students on the start of the academic year**
- **Teacher's study materials [soft copy-power point/PDF presentation] are shared with students**
- **Teaching faculty and students are encouraged to use latest technology such as LCD, internet, etc., in the teaching learning process**
- **Faculty members are provided with LAPTOPS by the management to support ICT**
- **Tutorial classes have been included in the daily routine of the college in order to take remedial measure for the weaker students.**

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

**Examination conducted by the RTMNU, Nagpur**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01

00

00

2.10 Average percentage of attendance of students

75%

**2.11** Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
<b>B.Com III</b>	<b>17</b>	-	-	<b>04</b>	<b>03</b>	<b>41.18</b>
<b>B.A III</b>	<b>33</b>	-	<b>01</b>	<b>08</b>	<b>07</b>	<b>48.48</b>

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

**Substantial effort has been put by IQAC to ensure an environment of excellence in all aspects of teaching and learning and also focused on to improve the quality of education and evaluation. The Principal carries out the IQAC academic audit. This was done in three stages.**

**1. All the teaching staff members submitted monthly teaching plan for conduct of theory and practical classes to their respective faculty head.**

**2. Monthly Daily Diary collected from the teaching staff where in teachers give information regarding coverage of syllabus during that particular month. In case where syllabus was not covered as per schedule, the teachers were accordingly advised.**

**3. At the end of the session (during the internal audit) the teaching staff submits the monthly plan & daily diary to their respective faculty heads and it is submitted to the Principal who examines whether the entire syllabus has been completed as per the initial planning and appropriate steps are initiated.**

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	<b>1</b>
UGC – Faculty Improvement Programme	<b>2</b>
HRD programmes	<b>0</b>
Orientation programmes	<b>2</b>
Faculty exchange programme	<b>0</b>
Staff training conducted by the university	<b>0</b>
Staff training conducted by other institutions	<b>0</b>
Summer / Winter schools, Workshops, etc.	<b>03</b>
Others	<b>00</b>

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	<b>06</b>	<b>00</b>	<b>00</b>	<b>00</b>
Technical Staff	<b>00</b>	<b>00</b>	<b>00</b>	<b>01</b>

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- **The institution imparts education in Arts and Commerce mainly up to the undergraduate level. Therefore, our students have to undergo postgraduate study in some other institution therefore; our faculty helps our students for promoting Research Climate whenever they approach.**
- **IQAC promote the faculty members in each department to publish research papers in journals**

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	<b>00</b>	<b>00</b>	<b>00</b>
Non-Peer Review Journals	<b>01</b>	<b>14</b>	<b>00</b>
e-Journals	<b>00</b>	<b>00</b>	<b>00</b>
Conference proceedings	<b>07</b>	<b>10</b>	<b>00</b>

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-

Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: **NO**

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE

DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year:

3.15 Total budget for research for current year in lakhs : **Nil**

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year: **No**

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

**5**

**13**

3.19 No. of Ph.D. awarded by faculty from the Institution

--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) : **No**

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **NSS Annual camp.**
- **Blood Donation Camp**
- **Awareness Programme on right to vote.**
- **Awareness programme on women's rights.**
- **Campaign, College Campus beautification**
- **Women health and social awareness programme**
- **Sensitizing students to ecological and environmental issues**
- **Creating more avenues for students to engage in community services**
- **Shramdaan**
- **Cleanliness drive**
- **Fitness awareness -Exercise, Yoga, Suryanamaskaar, Swimming, Slow/Fast walking, Running**
- **Adult Education**
- **Eye check-up camp**
- **Debate, Singing, Essay Competition**



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities: No

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.75 acres	-	-	2.75acres
Class rooms	12	-	-	12
Laboratories	2	-	-	2
Seminar Halls	1	-	-	1
No. of important equipments purchased ( $\geq 1$ -0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

#### 4.2 Computerization of administration and library

**Yes - Library and administration are fully computerized**

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	<b>2609</b>	316931.50	<b>142</b>	40645	<b>2751</b>	357,576.50
Reference Books	<b>652</b>	410214.10	<b>08</b>	3640	<b>660</b>	413,854.10
e-Books	-	-	-	-	-	-
Journals	<b>17</b>	2712	<b>15</b>	2573	<b>32</b>	5,285
e-Journals	-	-	-	-	-	--
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	<b>19</b>	187011				

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	29	01	2	-	-	01	11	-
Added	02		-	-	-	-	-	-
Total	31	01	02	-	-	01	11	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

**Faculty development workshop has been conducted for the faculty members to enhance knowledge on technology up gradation. Special programme for internet access was conducted for the staff and students of this institute.**

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	1.30
iii) Equipments	
iv) Others	.18
<b>Total :</b>	1.48

### **Criterion – V**

#### **5. Student Support and Progression**

##### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **Through Notice Board**
- **Through SMS/phone services**
- **Through Letter correspondence**
- **Through circulars**
- **Encouraging eco-consciousness among students**
- **Grievances Re-dressal Cell is working for students support.**

5.2 Efforts made by the institution for tracking the progression

- 1. Regular observation**
- 2. Regular meetings/monitoring**
- 3. Faculty involvement through counselling system.**
- 4. Regular feedback from students**
- 5. Self-appraisal**
- 6. Suggestion box**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
<b>282</b>			

(b) No. of students outside the state -

(c) No. of international students -

Men	No	%	Women	No	%

Last Year (2013-14)						This Year( 2014-15)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
24	115	21	122	-	282	16	139	27	177	-	359

Demand ratio -
Dropout % 19.92

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- **Cell for guide students to enter services .**
- **All the students of UG final year get the counselling and career guidance by expert of the college faculty.**

No. of students beneficiaries

All Final yr.Students

5.5 No. of students qualified in these examinations: **No**

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

- **Guest lecture organized for students regarding various competitive exams.**
- **GD and PI training by expert of the college faculty.**
- **A separate training and placement cell is established for career guidance**

No. of students benefitted

All FY Student

5.7 Details of campus placement:

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	<b>08</b>

5.8 Details of gender sensitization programmes

- **Female Health Awareness Program**
- **Gender sensitization programmes is conducted regularly**

## 5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events :

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	341	7,46,000
Financial support from government	-	-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives **No**

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_ Nil \_\_\_\_\_

## **Criterion – VI**

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**Vision :** To impart qualitative & valuable service in the field of education.

**Mission:** To provide opportunities to face all the challenges of the competitive world, without utmost utilization of the potential in academic, sports, social & other activities.

6.2 Does the Institution has a management Information System

**Yes, Management information system being used in accounts department, administration department and other departments. Some of the MIS are**

- **Daily Absent Report (Staff)**
- **Daily Absent Report (Students)**
- **Monthly Defaulter Report**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

**It is decided by the RTMNU,Nagpur. The following point implemented for Curriculum Development for course set-up and teaching methodology**

- **Problem Identification in an area and General needs assessment**
- **Needs assessment of targeted learners**
- **Goals and objectives on chosen subjects or area**
- **Educational Strategies on chosen subjects**
- **Evaluation and feedback**

### 6.3.2 Teaching and Learning

**The institution adopted many techniques for the betterment of teaching learning process such as, audio-visual hall, Laptop, lecture method etc.**

**The coordinator of IQAC invited to heads' meeting with the Principal for suggestion in the development of the institution.**

**As the coordinator is in live contact with each department, teacher and student, he/she is able to analyze and understand the needs of institution, teachers and students.**

**Following methods for teaching and learning followed:**

- **Mass Teaching**

**(Conventional lectures and taught lessons; Film and video presentations)**

- **Discrete learning**

**(Directed study of texts, study of open-learning materials; )**

- **Group learning**

**(Class discussions; seminars; group tutorials; games and simulations; group projects; etc.)**

**Along with above, each (core) subject combination is supplemented amply by co-curricular and extra-curricular programmes. Learning by doing to encourage the students to plan, probe, verify and experiment on a wide spectrum of issues, dialogue, discussions and debate which provides awareness for thinking and action**

### 6.3.3 Examination and Evaluation

- **Continuation evaluation through UT, CT & ST**
- **Assignments and projects**
- **Internal evolution process**
- **Pre-final Examination**

### 6.3.4 Research and Development

**Faculties are engaged in research work in their respective fields. Few teachers have got them registered as Ph.D scholar in different universities and a few applied to UGC for Minor Research Project (MRP).**

**2 hours relaxation for Faculty staff involved in Research work.**

**The objective of the Research Cell varies from the advancement of theoretical knowledge to development of new technology to solve practical problems.**

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

#### **Physical Infrastructure**

**PAKM has one seminar Hall equipped with internet and projector with seating capacity of 100~150 members Faculty rooms, Head's chambers, Meeting rooms, Office , Class rooms ,Tutorial rooms , Boys common rooms, Girls common rooms , Systems Laboratory equipped with systems, communication Laboratory equipped with system, Library, Internet facility.**

#### **Library**

**Printed books, Journals, Delnet. Reading facilities, CDs Newspapers Library Committee suggested a list of books based on interaction with the students and faculty members. This list forwarded to concerning authority for sanction and purchase of books.**

#### **ICT Infrastructure**

**LCD projectors, HP, Dell Desktops, HP printers, Internet switches, application software and systems software's, laptops.**

#### **Sports**

**The institute has several sports facilities like Gym. Hall, Play grounds, carom boards, chess boards, badminton kits, cricket kit, TT kit, volleyball, football, etc. are available**

### 6.3.6 Human Resource Management

**The college manages the human resource as under-**

- 1. Monthly salary**
- 2. Daily recording of time of arrival and departure**
- 3. Annual Performance Appraisal Report**
- 4. Feedback system**

### 6.3.7 Faculty and Staff recruitment

- Well qualified Faculty and staff recruited as per requirements**
- Roaster System followed during Faculty and Staff recruitment**
- Qualification, eligibility criteria, pay and pay scale are as per the UGC & state government norms**



6.3.8 Industry Interaction / Collaboration

**Major events organized by PAKM**

- **Guest lectures**
- **Industry visits**
- **Personality development and grooming sessions**
- **Placement sessions**

6.3.9 Admission of Students

**Admission of students are made as per norms**

6.4 Welfare schemes

Teaching	<b>PF, Gratuity, Loan facility Gen.Ins</b>
Non teaching	<b>Loan facility, Gen.Ins</b>
Students	<b>Scholarship</b>

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External(NAAC &Govt.)		Internal(Management)	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Yes	Yes	Yes
Administrative	Yes	Yes	Yes	Yes

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes     No

For PG Programmes      Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

**NA**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

**NA**

6.11 Activities and support from the Alumni Association

- **Alumini association always support the students by various ways.**
- **Annual Meeting organised**

6.12 Activities and support from the Parent – Teacher Association

- **Parent- teacher meetings continuously held by the college.**
- **Parent - Teacher feedback is taken on all aspects.**

6.13 Development programmes for support staff

- **Familiarize members of staff with key Institute policies and procedures**
- **Providing opportunities to reflect on and potentially enhance practice in teaching and research**
- **Enhance professional expertise**
- **Create an environment which provides the opportunity to share ideas and experiences with other academics issues in a Institute.**

6.14 Initiatives taken by the institution to make the campus eco-friendly

- **College has planted many Plants and trees.**
- **Waste Segregation**

## **Criterion – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **The Continuation evolution introduced**
- **ICT training given to staff**
- **Language proficiency training to Faculty**
- **To promote Laptop used in the classroom & PPTs**
- **To promote Audio & Visual for students in PAKM hall**
- **Attendance tracking system for students**
- **To promote academic excellence in the teaching and research**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

**IQAC planned the objectives for current year (2014-15) and its progress was monitored through action taken report monthly from all concerned persons. In its meeting these action taken reports were discussed and correction was done appropriately whenever it was required.**

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- **Use of Power Point Presentations & Certification Courses**
- **Unique personality development programme-This programme is uniquely designed and shaped the students personality into the well cultured personality. In this process following process are involved:**
  - **Tribute to Shri.A.N.Kalode or celebrations of great personalities of our society inspire learner, teachers to think about society and they prepare themselves for the social orientation.**
  - **Competitions-Cultural and academic competitions prepare them to compete with world in many areas such as debate presentation, quiz, extempore, essay writing, dance competition, song competition, rangoli competition, passion dress competition, cooking competition, flower decoration competition etc. These competitions inculcate and train them to organize such event in their future.**

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

**Strive within the limits of practical considerations to reduce waste, purchase environmentally friendly products, and minimize our adverse impact on the surrounding environment.**

- **Recognize and promote efforts to increase a deep, aesthetic, spiritually based awareness of our connection to the environment among the students of this institute and the larger community.**
- **Every year trees are planted in the campus**

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**STRENGTHS:**

- **A good infrastructure**
- **Education at a low cost**
- **Nationally recognized for providing high quality education**

**Merit awards system in the college**

**WEAKNESS:**

- **Limited number of students' participation in career guidance programmes and placement**
- **Campus placement for under graduates are minimized due to less skills**

**OPPORTUNITIES:**

- **Potential for MOUs/Collaborative linkages.**
- **Scope for starting need based UG/PG programmes as well as short duration courses.**

**THREATS:**

- **Competitions and growth of education institutions**
- **Free education within the context of increasing trends of e-learning**

## **8. Plans of institution for next year**

We are planning to improve more and more on student's quality based on the following:  
The administration and teaching staff in colleges will focus on academic excellence often speak of a readiness to spend extra time, both inside and outside of class, to help students who are struggling.

### **1. Student Centric core –value**

- The admissions process becomes more focused on students' needs, dreams and goals.
- Improving the chances of student success involves giving practical life assistance to those students who need a hand-up rather than a hand-out
- Personal and financial counselling

### **2. Best Outstanding Student Award- Overall Performance**

### **3. Start new professional courses**

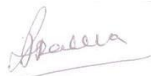
### **4. More seminar and conference to be organized**

### **5. Workshop to be organized by commerce & English Department**

### **6. Inter-School Cricket Match to be Organized**

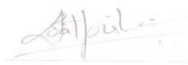
### **7. Collaboration with institution and industries to be initiated**

### **8. Continue efforts to represent students' team in sport at Inter-University and State level.**



*Name Dr.R.R.Dalela*

*Signature of the Coordinator, IQAC*



*Name Dr.D.R.Satpute*

*Signature of the Chairperson, IQAC*